



Men's Shelter of Charlotte, Inc.

Updated Policy Effective **June 15, 2010**

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Our Commitment To Privacy

Your privacy is important to us. To better protect your privacy we provide this notice explaining our online information practices and the choices you can make about the way your information is collected and used. To make this notice easy to find, we make it available on our homepage and at every point where personally identifiable information may be requested.

The Information We Collect:

This notice applies to all information collected or submitted on the Men's Shelter of Charlotte website. On some pages, you can complete a volunteer application, make a donation, and register to receive materials. The types of personal information collected at these pages may include:

- Name
- Address
- Email address
- Phone number
- Credit/Debit Card Information
- Volunteer Interests

The Way We Use Information:

We use the information you provide about yourself when completing a volunteer application or making an online donation (see online donation page on website for

additional privacy information). We do not share this information with outside parties except to the extent necessary to complete your application or donation.

We use return email addresses to answer the email we receive. Such addresses are not used for any other purpose and are not shared with outside parties.

You can register with our website if you would like to receive correspondence from us. Information you submit on our website will not be used for this purpose unless you fill out the registration form.

We use non-identifying and aggregate information to better design our website.

Finally, we never use or share the personally identifiable information provided to us online in ways unrelated to the ones described above without also providing you an opportunity to opt-out or otherwise prohibit such unrelated uses.

Our Commitment To Data Security

To prevent unauthorized access, maintain data accuracy, and ensure the correct use of information, we have put in place appropriate physical, electronic, and managerial procedures to safeguard and secure the information we collect online.

Our Commitment To Children's Privacy:

Protecting the privacy of the very young is especially important. For that reason, we never collect or maintain information at our website from those we actually know are under 13, and no part of our website is structured to attract anyone under 13.

How You Can Access Or Correct Your Information

You can be informed of your personally identifiable information that we collect online and maintain by contacting our Community Development Department. We use this procedure to better safeguard your information.

You can correct factual errors in your personally identifiable information by sending us a request that credibly shows error.

To protect your privacy and security, we will also take reasonable steps to verify your identity before granting access or making corrections.

How To Contact Us

Should you have other questions or concerns about these privacy policies, please call our Community Development Team at 704.334.3187 or send a member of our Community Development Team an email by locating our email addresses on the "Contact Us" page on our website.